



Village of
Lake Isabella

**1010 Clubhouse Drive
Lake Isabella, MI, 48893
989.644.8654**
office@lakeisabellami.org
www.lakeisabellami.org

SITE PLAN REVIEW APPLICATION

Applicant	Property Owner
NAME:	NAME:
MAILING ADDRESS:	MAILING ADDRESS
PHONE:	PHONE:
EMAIL:	EMAIL:

Applicant Status: Owner: _____ Agent: _____ Contract Buyer: _____ Engineer: _____
 Surveyor: _____ Planner: _____ Other(Specify): _____ (_____)

The Applicant and/or Owner does hereby request a Site Plan Review for the purpose indicated in the attached plans and specification at the following location, and as detailed in this application:

Proposed Project Name: _____

Township: _____ **Plat:** _____ **Lot(s):** _____

Street Address/General Location: _____

Tax ID Number: _____ **Zoning District:** _____

Description of Project: _____

Current Land Use: _____

Parcel Size: Acres: _____ **Dimensions:** _____

Parcel Partially Located in Floodplain: YES or NO

Location within 500 feet of the Lake or River? YES or NO

Legal Description: _____

Date Submitted: _____ Next P.C. Meeting: _____

Please submit either 9 printed copies, or 3 printed copies and a PDF of the proposed site plan and all required materials. To be considered a completed application, the Site Plan must include the following items:

- _____ 1. The date of the drawing
- _____ 2. A directional north arrow
- _____ 3. A scale: For properties 3 acres or less shall not be less than 1" = 20' and for properties greater than 3 acres in size 1"=100'
- _____ 4. All property lines for the parcel, including required setback lines.
- _____ 5. Location of all proposed structures, and all structures within 100' of the parcel
- _____ 6. Elevations of all proposed structures
- _____ 7. The location and surface type of all existing and proposed drives, sidewalks, curb-cuts, parking areas, and loading areas.
- _____ 8. The location of all easements, right-of-ways, and alleys that are existing, proposed, or abutting.
- _____ 9. The current zoning of all abutting properties.
- _____ 10. The location, height, and type of all existing and proposed fences and walls.
- _____ 11. The location of all existing and proposed drainage facilities.
- _____ 12. The name, address, phone number, and email address of the firm or individual that prepared the drawing.
- _____ 13. The topography of the site in 10' intervals as currently existing and proposed final grades.
- _____ 14. Copies of all required permits are to be submitted. This includes permits from the Central Michigan District Health Department, State of Michigan, Isabella County Road Commission, or Isabella County.
- _____ 15. The location, height, and type of any required trees, landscaping, or vegetative screening.
- _____ 16. The location and screening of all dumpsters.
- _____ 17. The height, style, and shielding of all proposed external lighting fixtures.
- _____ 18. The design and location of proposed signage.
- _____ 19. The location of proposed utilities including electrical boxes, natural gas, propane, telephone/data boxes, antennas, water supply, and wastewater disposal.
- _____ 20. Percentage of the site to be covered with impervious surfaces.
- _____ 21. Floor plan for all floors on all non-storage structures.

It is strongly suggested that for any type of heavy equipment entering or exiting your location that you use plywood sheets to protect the edges of the surface of the roadway. Any damage done to the surface or edges of the roadway will be the responsibility of the Applicant to repair as directed by the Village of Lake Isabella Street Administrator.

By signing below, I as the applicant do hereby attest that the information supplied on this application is full, complete and accurate to the best of my knowledge.

Signature of Applicant & Date: _____