

The meeting was called to order at 7:00 PM by Village President Dave Torgerson. The Pledge of Allegiance was recited by those in attendance.

**Members Present:** Cueny, Eberhart, Grey, Griffin, Kiel, Shoemaker, & Torgerson

**Members Absent:** None

The Agenda for the meeting was accepted as presented without objection.

A motion was made by Grey, seconded by Kiel, to approve the Consent Agenda as presented. ROLL CALL VOTE: YEAS: Cueny, Eberhart, Grey, Griffin, Kiel, Shoemaker, & Torgerson; NAYS: None.

MOTION CARRIED 7-0-0.

**Reports:**

Isabella County Sheriff

Sheriff Michael Main gave a presentation recapping 2017 in Isabella County. He gave a rundown of his staff, most and least busy month, how many inmates they housed for the year, and a breakdown of incidents. He also touched on the medical staff they have at the jail, repairs the jail has needed and will need, grants, and training.

Village President:

Torgerson stated his appreciation for the Planning Commission for all their hard work and dedication over the last year.

Village Manager:

Wolff submitted a written report to the Council. Wolff informed the Council that the Village has completed the work on Carmen and Par Drive. He also stated that the pavement marking work has been completed.

Wolff reported to the council the E. Coli status he had received from the health department thus far indicated no issues for Lake Isabella.

Wolff informed the council that it was time to complete the Annual Disclosure form and turn it back into the office for the Board of Ethics to review.

Wolff then turned over his report to Jeff Grey to speak about the need for a server in the office. Cueny and Kiel both spoke in favor of moving forward with getting prices to review on this item.

**LIPOA:**

Larry Russell stated that shoreline spraying was set for August 22, 2018. Russell also stated the LIPOA was looking into two small dredging projects at Lincoln and Essex's beach.

**Public Hearing(s):**

1. Proposed Ordinance 2017-02; Land Use Site Conditions & Approval Criteria:

Torgerson opened the public hearing at 7:24 PM.

Public Comments: None

Council Comments:

- Cueny stated that the Village has been looking at this ordinance for a long time. He wanted to thank the Planning Commission for all of their work and time spent over this ordinance. He stated he was glad to see this topic in the final stage.

Torgerson closed the public hearing at 7:26 PM.

A motion was made by Grey, seconded by Cueny, to accept proposed Ordinance 2017-02; Land Use Site Conditions & Approval Criteria. ROLL CALL VOTE; YEAS: Eberhart, Grey, Griffin, Kiel, Shoemaker, Cueny, & Torgerson NAYS: NONE; MOTION CARRIED (7-0-0).

**Public Comments:**

Mike Scherba of Isabella Vista; Thanked the Village for helping the LIPOA with the E. Coli levels and overseeing the samplings and data presentation.

**Existing Business:**

1. Proposed Electric Utility Franchise Agreement with Consumers Energy:

Wolff informed the Council since the July meeting; the Village has been in contact with Consumer's Energy attempting to get an agreement on wording for a Franchise Agreement.

The Village began the process by submitting to them the wording that was agreed to with Homework's Tri-County. Consumer's responded by sending an edited version.

Based on the direction that the Village Council has given Wolff, he believes that their proposal would not be agreeable to the Council. As such, a second proposal was submitted on August 9th.

## 2. Residential Refuse Licensing Proposals:

Wolff told the Village Council that on August 3rd the Village received proposals for awarding residential refuse licenses. The Village Council met on August 8th and asked that a series of follow-up questions be sent to each interested company.

The Village has invited representatives from all three interested companies to the meeting tonight. Wolff would like to recommend that the Council give all the opportunity to speak and introduce themselves.

At the August 8th meeting, the Council discussed the following schedule on moving forward with this process:

- August 8th: Have the Council finalize questions to present to each bidder, with the goal of having responses by the August 21st meeting.
- August 21st: Review the answers to questions from the August 8th meeting. Select companies to essentially interview before the Council. This will allow the Council, and the public, the ability to meet the proposed companies and hear directly from them what services are being offered.

Between the August and September meeting, hold the informational meeting(s).

- September 18th: At the September meeting, select/award a firm to enter into an exclusive agreement. Late October: Finalize Exclusive License Agreement I think it is important that we look to have something like an Open House type meeting which allows the public to ask questions and get information directly from the company in addition to the questions asked from the Council.

Wolff, in looking at the calendar, stated a date that he thinks works schedule-wise would be Saturday, September 15th. This would allow the Village time to get a newsletter published and mailed with information on the proposals that would be in people's mailboxes during the Labor Day week.

At this time the Council had the three companies introduce themselves.

Ike King and Mike King representing Kings Disposal.

John Van Tholen and Bill Peterson representing Granger Disposal.

Matt Biolette representing Republic Services.

Several questions were asked of the three companies mainly concerning the differences in the answers to the questions the companies were asked to complete. Ultimately, it was concluded that all three companies harbored the same idea just worded things differently.

One topic that stood out was the weight of trucks. Shoemaker asked for clarification as this is one of the most significant for him and the Council.

Bill Keelean of Duquesa Dr asked why his refuse company goes down the street twice.

John Van Tholen stated legally they could not swerve from side to side and for safety reasons they could not have their employees walk across the road.

John Van Tholen explained the differences in truck weight and stated that it is very subjective and the totals were unreliable which is why the council received such different answers to that question. The other two companies agreed.

Griffin asked if bag and tag customers would be considered a "regular" customer regarding the free large item pickup.

All three companies responded bag and tag customers would not be considered regular customers and would require a set number of tags for large item pick up.

Torgerson then asked if September 15, 2018, worked for all three companies for an Open House. All three companies responded that they could be present.

The Council set an Open House for September 15, 2018, at 10 AM.

3. Proposed Resolution 2018-11; Redevelopment Ready Communities Program:

Wolff stated the Village of Lake Isabella has participated in the MEDC's RRC program, including entering into a Memorandum of Understanding with the MEDC and undergoing an evaluation of the Village's development practice.

The MEDC has reviewed the development practices of the Village of Lake Isabella and has issued a Baseline Report outlining various tasks and projects that need to be completed in order for the Village to become certified.

Wolff recommends the Village Council authorize the continued involvement in the RRC Program and work with the MEDC to obtain RRC certification by addressing the areas of need outlined in the Baseline Report.

There was discussion among the Council regarding if continued involvement would force staff to spend time on these items versus other work. Costs concerns were also voiced regarding utilizing outside consultants on any of the items.

A motion was made by Griffin, seconded by Grey, to accept proposed Resolution 2018-11; Redevelopment Ready Communities Program. ROLL CALL VOTE; YEAS: Grey, Griffin, Kiel, Shoemaker, Cueny, Eberhart & Torgerson NAYS: NONE; MOTION CARRIED (7-0-0).

4. Proposed Resolution 2018-12; Public Participation Strategy:

Wolff stated that one of the various items that the Village needs to work on in their efforts to gain RRC certification is the adoption of a Public Participation Plan or Strategy.

Based on the feedback from the MEDC the Village has expanded on a few items, and Wolff feels it is ready for consideration by the Council.

The document covers engagement in Planning and Development matters.

A motion was made by Grey, seconded by Eberhart to accept proposed Resolution 2018-12; Public Participation Strategy.

ROLL CALL VOTE; YEAS: Griffin, Kiel, Shoemaker, Cueny, Eberhart, Grey, & Torgerson NAYS: NONE; MOTION CARRIED (7-0-0).

**New Business:**

1. MML Convention Voting Delegate:

Wolff stated the Village Council needs to designate an individual to be the voting delegate for the MML Convention this year. Wolff is planning to attend the Convention from September 19-22.

Without objection, the Village Council unanimously designated Wolff to be the voting delegate for the MML Convention.

2. Proposed Ordinance 2018-07; Setback Amendments:

Wolff state that this ordinance amends the setback requirements in the zoning code. The biggest change is that it reduces the rear yard from 35 feet to 20 feet on residential properties which have a rear yard abutting the OSR or Ag district.

The Planning Commission already had their public hearing on this ordinance and recommends the Village Council adopt it.

Cueny introduced proposed Ordinance 2018-07; Setback Amendments and a public hearing was set for the September 18, 2018 meeting.

3. Proposed Ordinance 2018-08; Planning Commission Ordinance:

Wolff state that this ordinance amends the Planning Commission Ordinance by removing the prohibition on “employees” from serving.

The Planning Commission already had their public hearing on this ordinance and recommends the Village Council adopt it.

Cueny introduced proposed Ordinance 2018-08; Planning Commission Ordinance and a public hearing was set for the September 18, 2018 meeting.

4. Liaison Committee Meeting Agenda:

Wolff stated that Monday, August 27th at 9 AM was scheduled as the next meeting of the Liaison Committee. He asked if there were Agenda items which need to be discussed from the Village.

Cueny reminded Wolff that he would not be able to attend that meeting.

Griffin stated he would like a reply in regards to the LIPOA cost sharing the Lake Patrol agreement.

Eberhart stated he would like to discuss the process that a Bed and Breakfast would go through to get a guest pass for the lake.

5. Updated Job Descriptions and Compensation Schedule:

Wolff spoke about the rough draft of a proposed range for a compensation schedule and drafts of several job descriptions. The Council received a copy of the MML study for the Village Manager and Deputy Village Manager positions. Wolff believed President Pro-Temp Eberhart is in the process of organizing his review.

Wolff stated he would like to propose a Personnel Committee meeting to review the MML Study and these materials. He has also included information on two different certifications that may be applicable to

office staff. Those being Animal Control Officer and Zoning Administrator.

Wolff stated a work session would help to review various training/certification programs that available for both the Village Manager and Deputy Manager Position.

Wolff concluded that the MML Study also has an example of a step schedule for compensation for both positions, and he feels it would be worthwhile to examine how to administer that and what the Council wants to see out of each position.

The council agreed to hold a Personal Committee Work Session on September 5, 2018, at 10 AM.

**Public Comments:**

Bill Keelean of Duquesa Dr asked if it would be possible to mandate Property owners to put their refuse on only one side of the street to eliminate the need for the trucks to pass by twice.

The council responded that they could not make that mandatory however if property owners wanted to do that voluntarily they could.

**Announcements:**

With no further business, the Council was adjourned at 8:43 pm.

*Jeffrey P. Grey*

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Jeff Grey, Village Clerk

*David K. Torgerson*

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Dave Torgerson, Village President