



Village of  
Lake Isabella

1010 Clubhouse Drive  
Lake Isabella, MI, 48893  
989.644.8654  
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## SITE PLAN REVIEW APPLICATION

Applicant	Property Owner
NAME:	NAME:
MAILING ADDRESS:	MAILING ADDRESS
PHONE:	PHONE:
EMAIL:	EMAIL:

**Applicant Status:** Owner: \_\_\_\_\_ Agent: \_\_\_\_\_ Contract Buyer: \_\_\_\_\_ Engineer: \_\_\_\_\_  
 Surveyor: \_\_\_\_\_ Planner: \_\_\_\_\_ Other(Specify): \_\_\_\_\_ ( \_\_\_\_\_ )

The Applicant and/or Owner does hereby request a Site Plan Review for the purpose indicated in the attached plans and specification at the following location, and as detailed in this application:

**Proposed Project Name:** \_\_\_\_\_

**Township:** \_\_\_\_\_ **Plat:** \_\_\_\_\_ **Lot(s):** \_\_\_\_\_

**Street Address/General Location:** \_\_\_\_\_

**Tax ID Number:** \_\_\_\_\_ **Zoning District:** \_\_\_\_\_

**Description of Project:** \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_

**Current Land Use:** \_\_\_\_\_

**Parcel Size:** Acres: \_\_\_\_\_ **Dimensions:** \_\_\_\_\_

**Parcel Partially Located in Floodplain:** YES or NO

**Location within 500 feet of the Lake or River?** YES or NO

**Legal Description:** \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_

Date Submitted: \_\_\_\_\_ Next P.C. Meeting: \_\_\_\_\_

**Please submit either 9 printed copies, or 3 printed copies and a PDF of the proposed site plan and all required materials. To be considered a completed application, the Site Plan must include the following items:**

- \_\_\_\_\_ 1. The date of the drawing
- \_\_\_\_\_ 2. A directional north arrow
- \_\_\_\_\_ 3. A scale: For properties 3 acres or less shall not be less than 1" = 20' and for properties greater than 3 acres in size 1"=100'
- \_\_\_\_\_ 4. All property lines for the parcel, including required setback lines.
- \_\_\_\_\_ 5. Location of all proposed structures, and all structures within 100' of the parcel
- \_\_\_\_\_ 6. Elevations of all proposed structures
- \_\_\_\_\_ 7. The location and surface type of all existing and proposed drives, sidewalks, curb-cuts, parking areas, and loading areas.
- \_\_\_\_\_ 8. The location of all easements, right-of-ways, and alleys that are existing, proposed, or abutting.
- \_\_\_\_\_ 9. The current zoning of all abutting properties.
- \_\_\_\_\_ 10. The location, height, and type of all existing and proposed fences and walls.
- \_\_\_\_\_ 11. The location of all existing and proposed drainage facilities.
- \_\_\_\_\_ 12. The name, address, phone number, and email address of the firm or individual that prepared the drawing.
- \_\_\_\_\_ 13. The topography of the site in 10' intervals as currently existing and proposed final grades.
- \_\_\_\_\_ 14. Copies of all required permits are to be submitted. This includes permits from the Central Michigan District Health Department, State of Michigan, Isabella County Road Commission, or Isabella County.
- \_\_\_\_\_ 15. The location, height, and type of any required trees, landscaping, or vegetative screening.
- \_\_\_\_\_ 16. The location and screening of all dumpsters.
- \_\_\_\_\_ 17. The height, style, and shielding of all proposed external lighting fixtures.
- \_\_\_\_\_ 18. The design and location of proposed signage.
- \_\_\_\_\_ 19. The location of proposed utilities including electrical boxes, natural gas, propane, telephone/data boxes, antennas, water supply, and wastewater disposal.
- \_\_\_\_\_ 20. Percentage of the site to be covered with impervious surfaces.
- \_\_\_\_\_ 21. Floor plan for all floors on all non-storage structures.

**It is strongly suggested that for any type of heavy equipment entering or exiting your location that you use plywood sheets to protect the edges of the surface of the roadway. Any damage done to the surface or edges of the roadway will be the responsibility of the Applicant to repair as directed by the Village of Lake Isabella Street Administrator.**

**By signing below, I as the applicant do hereby attest that the information supplied on this application is full, complete and accurate to the best of my knowledge.**

Signature of Applicant & Date: \_\_\_\_\_