



Village of
Lake Isabella

**1010 Clubhouse
Lake Isabella, MI, 48893
989-644-8654**
office@lakeisabellami.org
www.lakeisabellami.org

Variance Application Instructions

1. Please complete both pages of the application; all information must be completed including the signature of the property owner before a hearing can be conducted.
2. Applications must be complete and submitted at least 21 days prior to a hearing of the Zoning Board of Appeals.
3. It is expected that a representative of the applicant attend the meeting of the ZBA.
4. It is the duty of the applicant to review the zoning code and to explain the nature of the request.
5. The property must be staked along with the proposed structure in order to be inspected by the zoning staff and Zoning Board of Appeals.
6. If you do not check the box that indicates that you are asking for an interpretation, the ZBA will only consider this an application for a variance.

Disclaimers

Approvals by the Zoning Board of Appeals shall expire 90 days thereafter, unless a zoning permit has been obtained from the Village of Lake Isabella and work on site has begun.

No Variance application will be heard before the Zoning Board of Appeals on any property with outstanding zoning violations or Civil Infraction Tickets

No Variance application will be heard before the Zoning Board of Appeals on any property with delinquent property taxes owed to the Village



Village of
Lake Isabella

VARIANCE APPLICATION

Village of Lake Isabella Zoning Administrator

1010 Clubhouse Drive
Lake Isabella, MI, 48893
989-644-8654(Phn) 989-644-3327 (fax)
office@lakeisabellami.org

Permit # _____

Date: _____

PAID: _____

Property Owner Name: _____ **Signature:** _____

Mailing Address: _____ **Same as Property Location?** Yes No

City: _____ **State:** _____ **Zip Code:** _____

Township: _____ **Section:** _____ **Plat:** _____ **Lot:** _____

Street Address: _____

Tax ID Number: _____ **Zoning District:** _____

Is the location within 500 feet of the Lake or River? Yes No

Please check the box for which you are applying for:

- Variance**
- Interpretation**
- Variance & Interpretation**

(An interpretation of the zoning code may be sought if you disagree with the Zoning Administrator's literal interpretation of the zoning code, depending on the interpretation you may or may not need a variance. If you agree with the Zoning Administrator's literal interpretation of the zoning code, yet feel your situation is a hardship, or unique in other ways, please only check "Variance.")

Is there an existing non-conforming use or structure? Yes No - **If yes, please explain the nature of the non-conformity:** _____

Section(s) of Zoning Code for Variance/Interpretation: _____

Reason for Interpretation Request/Nature of Hardship: _____

Please Explain the Variance that you are Seeking: _____

OFFICIAL USE ONLY

Approved: _____ Lake Isabella Zoning Official (Sign & Initial)

ZBA Meeting Held On: _____



VARIANCE SITE PLAN

Overhead Diagram	Items to Include
	North Arrow
	All Property Lines (Distances in Feet)
	Existing and Proposed Streets, Driveways, and Walkways
	Existing and Proposed Structures, Including Dimensions
	Distances to all existing buildings on site, and location of well and septic field.
	(This may be done on a separate sheet of paper and attached to the application)

Depending on the nature of the application a copy of your sanitation permit may be required for approval.

Sanitation Permit Required for Approval. (PLEASE ATTACH COPY OF PERMIT)

Permit #: _____ Date: _____

It may be necessary the zoning staff of the Village and/or the member of the Zoning Board of Appeals to visit your site in order to review your application prior to the board meeting. Please sign below indicating that you acknowledge this and authorize the members of the zoning staff and Zoning Board of Appeals to visit your location at reasonable hours to inspect the nature of the application.

Signature of Applicant & Date: _____

OFFICIAL USE ONLY

Approved: _____ Village of Lake Isabella Zoning Official (Sign & Initial)

Date Approved by Zoning Board of Appeals: _____

(Variance Expires 90 days after approval unless work has begun!)